

UNIVERSITY HEALTH AND SAFETY COUNCIL MEETING
TUESDAY, FEBRUARY 2, 2016, 8:30 A.M.
ROOM 201 TABLE ROCK, PLEMMONS STUDENT UNION

MEMBERS PRESENT: Mark Bachmeier, J. J. Brown, Tandra Carter, Gunther Doerr, Sue Edwards, David Hayler, Alex Howard, Bindu Jayne, Barb Krause, Greg Lovins, Martha Marking, Jason Marshburn, Bill McGowan, Andrea Mitchell, Amy Page, Alan Rasmussen, Amy Sanders, Cindy Wallace and Charlie Wallin.

GUESTS: Brian Brown, Sharon Hartsell and Rachel Hanson from Electronic Student Services

1. Welcome and Minutes of the January 5, 2016 University Health and Safety Council
 - Greg opened the meeting thanking everyone for attending and for Micki in sending out the meeting minutes.
 - No discussion of the minutes from the previous meeting so the minutes stand as approved.
2. UNC-GA Health and Safety Topics
 - Cindy shared information about a recent meeting at UNC-GA to discuss Health and Safety. All Vice Chancellors were in attendance at the meeting with the Vice Chancellors.
 - A small group met to discuss "shared services" with regards to the safety fee. None of the VC's are supportive of the "shared services" model with investigators and hearing officers. Cindy stated that there is a need to have greater conversations about this topic.
 - A meeting was held in the afternoon at UNC-GA with about 40-50 folks in attendance with the topic centering on mental health and wellness and prevention. As a result of this meeting and discussion, 14 action items on health and wellness were noted as priority, with a recommendation for a "white paper" with the top 5 focus areas to be presented to President Spelling
 - On Thursday, a day long follow-up from the Wednesday VC meeting focused on the notion of protests taking on a regular role on our campuses. Discussions were and will be centered on protocols and actions plans with planning and communication messages being provided. President Spelling will be on our campus April 11 and 12 and she wants authentic and meaningful engagement with faculty, staff and students. Cindy suggested that a subgroup of this committee and others need to meet to plan and determine how we can create that environment for her.
 - Cindy stated that the short session is coming up and budgets will be tweaked with focus on the bond. There are many issues that impact our work and

work during spring semester so smaller groups will need to get rolling on these discussions and actions.

- Greg stated that we will hear the term “shared services” for other areas as well, not just for health and safety.

Electronic Student Services Presentation of Website:

<http://ess.appstate.edu/new/safetycouncil/>

- Brian shared that he had met with Cindy and JJ regarding the need for a website for the Council, along with the need in the future for a discussion on a centralized website on health and safety. Brian introduced interns from ESS, Rachel Hanson and Sharon Hartsel who have taken the lead on developing a website for the Safety and Health Council.
- Sharon and Rachel gave an overview of the website and asked for the members of the Council to review the site and provide feedback and information to them to include. Cindy thanked them for their fast work on this request.
- Cindy also stated the need to find balance in emergency situations, which sometimes take us to the dark side of safety and health, and the hopefulness that we don't need to live and work in a crisis situation every day. Because AppCares was developed during a time when we needed to get crisis information out, with the primary focus on students, we may need to use AppCares as a site to direct and connect to all areas of health and safety.

IVC Update

- Amy stated that one of the goals of the IVC group is to update and integrate the IV website, showcasing the survey data from the employee and student side. This will enable the group to highlight the work we have accomplished and moving forward with the challenges.
- Training – IVC will be updating the student on-line Haven training and need to roll out faculty/staff workplace violence information but are waiting for approval of that policy to minimize confusion when this information rolls out.
- The programming subcommittee is preparing a programming guide for groups that want to do programming on campus related to the work of IVC to provide a guideline to use for similar language, and talking points. This will provide consistent language for less confusion on campus.
- JJ relayed that there have been a lot of conversations as a steering committee group and with the full council on a campus wide message. How are our students accessing resources and support should they be survivors of

IPV, through Counseling, Wellness and Prevention Center, or the Dean of Students Office? How do we talk about Health and Wellness as a community?

- Amy stated that she will provide the data related to the student Climate Survey completed late last spring at the March meeting of the Council.
- Amy relayed that they will be rolling out training for faculty and staff as soon as the approval comes from cabinet on the language.

AppState ALERT Test Results

- Jason provided a power point with pie charts (attached) and a handout (attached) relative to the statistics Spring and Fall 2015, Spring 2016 on the volume, time and successful completion of Emergency Communication via Voice, SMS and E-mail. Looking at the data, Jason stated that his thought is to discontinue using voice messaging due to the time it takes (up to 60 minutes) to send a voice messaging to all voice participants. Delay in messaging could be confusing if there is a situation, i.e. active shooter, when messages are going out quickly and these do not get to folks until 20 or 30 minutes later. The advantage of discontinuing voice would be for stronger and quicker communication with cabinet members or other key individuals with voice more quickly.
- Questions and concerns regarding the discontinuance of voice messaging arose: Gunther asked if the trend at other universities and colleges is to discontinue use of voice messaging during emergencies? Tandra asked if the voice system now calls campus phones, not just cell phones. Martha stated that many faculty have given up desk phones and that many calls go to a main number and have to be transferred to extensions.
- David Hayler stated that the University is in discussion about revamping the campus voice system, and it may be possible to use the phone system to call in a reasonable amount of time since this phone system would not be reliant on the public phone system. Jason stated that if Sysco is one of the companies being considered, they do have an application that ties into Blackboard – with the capability of making a desk phone ring on a cell phone as well.
- Charlie stated his concern for staff (i.e. food services and physical plant) who only have a flip phone and their only mode of emergency notification is by the campus siren and announcement of an emergency.
- The Council also discussed the gap within the university population of not signing up for any form of communication for emergency situations. Mark stated that HR is working on an institutionalized policy, but needs to determine the best way and time to capture that information, i.e. when faculty and staff receive time to change password notification, connection to faculty and staff performance reviews.

Preliminary Clery 2015 Crime Stat Report

- Bill distributed a handout of the Preliminary 2016 Crime Stats for the Clery Report. (attached) These statistics are reflective for the main campus only but Bill does not anticipate the numbers changing. A full final report is due to Department of Education in October.
- The 2014 numbers are accurate reporting for Clery

Committee Reports

EIT – Martha reported that EIT handled 343 referrals last semester with 80 interventions. Of those referrals there were 197 males; 146 females ranging in every classification of student with the highest number being freshmen followed by sophomores. Martha reported that two semesters ago the team started tracking the number of transfers and of the 343 for last semester, 92 were transfer students.

CARE – Alan reported that during fall semester the team began tracking new pieces and defining things differently. Numbers for fall semester, 619 with 61% of those being related to mental or IPV. The other 39% outside of those cases were all over the board. The team continues to discuss with housing coordinators and others across campus to drill down and obtain more information on trends in each area and overlapping of services for more detailed and viable data.

The team has 69 new cases for Jan with more of those being mental health concerns rather than IPV.

Purely medical issues have spiked, with some serious life threatening concerns since fall semester. During Fall semester, Alan and Sarah spent many hours at the hospital. Alan stated that these are not tracked from Maxient to determine how many of those are withdrawing, but that is something they should do in the future.

Threat Assessment – Gunther reported that during Fall 2015 the team had 3 inquiries and 1 investigation on a family member of an employee. For Spring 2016 they have been in contact with NC State and Mars Hill concerning a former ASU student who is on their radar for targeting other folks at those institutions.

Emergency Management Committee – Jason thanked those groups that worked so hard during the snow and stated that things went well because of their assistance. They are working on defining what the term campus closure means and how events are impacted. The Emergency Operation plan is almost complete and will be presented to the Cabinet for approval.

Safety and Health Committee – Charlie stated thanks and appreciation for making the announcement to close campus come early. It allowed for making better

decisions about who needed to stay at home and who we should keep on campus to provide services to students.

Faculty/Staff Care and Concern– Sue reported that the team has recommended the use of ComPsych, the state of NC contracted employee assistance program, for ASU faculty and staff. Sue further relayed that the team is working on the Mediation Services process structure and the Provost has agreed that he will provide a ½-time position which will be obtained through position management.

Mark stated that they are working with ComPsych to get customization for ASU and roll that out soon. The team is hoping to obtain a service-based relationship with Appalachian Regional Healthcare to obtain clinical health assistance when needed, and this has been presented to Cabinet.

The meeting adjourned at 10:00 a.m. The next meeting of the Council will be held on Tuesday, March 1, 8:30 a.m., 201B Table Rock, PSU.