

**University Safety Council
December 1, 2015
122 Roan Mountain, Plemmons Student Union**

PRESENT: Mark Bachmeier, Greg Bell, J. J. Brown, Tandra Carter, Gunther Doerr, Steve Hageman, David Hayler, Chris Hogan, Alex Howard, Bindu Jayne, Greg Lovins, Jason Marshburn, Andrea Mitchell, Amy Page, Alan Rasmussen, Amy Sanders, Cindy Wallace, and Jim Webb.

Greg called the meeting to order and introduced and welcomed Greg Bell, a new employee in Environmental Health, Safety and Emergency Management.

Minutes – The minutes of the University Safety Council for November 3, 2015 were approved.

Cindy – where we think we need to be good place – missing and needing addition

Cell phone numbers from students – Can we do that? (Gunther) Mark – at Emergency exercise – Dayton said perview of employeers to get contact numbers – Steve with faculty/Amy at Staff Senate?

Steve – would not be public record? Cindy no

Amy – Several folks that have (no personal cell but carry work phone) Are work phones part of emergency notification? Currently one number that is your primary number – it would allow you to have additional numbers

Cindy – is is better to say from this group that it is recommendation from this group to add this for health and safety (add to goals)

Can we expand this to add local address? Gunther – if doing a Health and Safety Check we need a local address. Add physical address as well as phone number for health and safety purposes.

Both Barb and JJ will sit on a group in CH at Gen Admin representing Appalachian. There ae terms set for every institution. May get guidance in 2016 from the two of them.

Chris Hogan – Clinical Psy perspective – Where we are valuing our colleagues Protocol – Collaboration with protocol positive with students and campus – expanded from Counselig Center perspective

Handout with set up – anyone concerned about anyone can call after hour – before it would take 10 minutes for whole process to unfold - now contact directly

Protoco knows it is an App State person calling – a lot of prepartation to give them our resources and our situations handled

Other piece that makes it unique we get the clinical note

Stats – trend in mental health is increases – but increases may be because of the easy access – not having to call police
Portland, Michigan and New Mexico – call routed to whomever is available – they can all communicate with each other as needed.

Calls are really well documented and a lot of assessment – very thorough – rate stress level at beginning and end – All helpful on our end. Counselors will follow up on our end. Protocol tells them how to get into the Counseling Center – most come in the next year. Students have been following up on their own. (Referral Coordinator tracks these folks to make sure they are calling to come in or he is following up to get them in)

Protocol lets Counseling Center know demographics – so will let you know if it is someone who calls in (parent name, address (banner if student) – as much as parents and others are willing to give – most students give their name – piece together with info they give us

Counselors can update Protocol and giving them updates etc. on students
Two full time positions added (Cindy) looked at managing escalating need and cost

975.00 month – 12,000 a year for Protocol – affirming for the cost we are spending; dilemma with faculty and staff – resources we do not have enough – what can we do as we patch together things to help faculty and staff; We have gotten more on the follow up as from those to Tandra

What would happen if Counselor on phone has immediate danger – they would call police – campus – call ASU police – they have Boone, BR and Sheriff Office number

A student concerned about antioehr student – spent ½ hour talking to student, options, etc. Counselor consulted with others and decided to reach out directly to student of concern (friend agreed) The student denied suicidal thoughts and hung up and called ASU Police and did a Wellness Check

Faculty and Staff struggled more with confidentiality issues (Cindy) – feel like they have to go off the mountain

Alan – they are very thorough – had called Crisis worker at hospital – follow through the whole process and who they talk to

Chris – expected we would have to do more tweaks but they have been eat

Steve – Caller call phone number for phone center and then this would be the contact number; Cindy interesting as we move toward faculty and staff

Com Psy used at other institutions – wondering if work the same way – It is a state system level contract – we are 1 of 2 campuses that don't use it It's one of the things we have had on the table and whether we should participate – viewed with skepticism – call in service – has advantages – hard for us to provide at local level – so it has some good features Also have other options – one being a local partnership – employee assistance program – Goal is to have Tandra and in house resources drive the program

Call-in model as part of the package may be a positive thing – Tandra and Mark have had this conversation – pay proportion relative to faculty/staff size

Still wanted Counseling Center in loop and this was one advantage – Chris – had considered using someone local – did not think we would get info back as easily – we have this protocol with them; also helpful for Housing Staff – Coordinator and RA's – have asked about self harm but this gives them more immediate access

Clinical note mechanism – Share file used – passwordprotected – few people on staff who have access (Barb to Chris) – Then put into own electronic system

Tandra – Do you still have on call workers – Chris – yes, we still have an on call Counselor and have to back up Protocol – if student death through Protocol or widespread that affected several students – we need to go on site with staff in a particular area

ChildAbuse or neglect – they would call us first that within our state we would want them to do that

Tandra – has staff in Counseling found it supportive – HUGELY – how impacted staff hours (always hard to predict) – more than one call at same time – hard to manage – impressed with thoroughness and clinical notes

Emergency during day has continued to go up – and htoe emergencie take 3 hours time

Housing speaks wonderfully about Protocol – fast response – students open to it – they were the most hesitant to do this

Tandra, Mark, Sue – if we need to circle around in a smaller group we can make it happen

Jason – Greg Bell – Environmental Affairs person has been here since July – assessing Hazardous Waste Program – Where we are now

Shared a presentation – prepared status when first on campus – finished report not long ago

Topics – Resource Conservation and Recovery Act – RCRA (legislation)

What is at Stake
How EPA – DEQ regulate h. w. generators
Where are we now
Where do we need to go

EPA, DEQ, DOT, OSHA all involved in getting rid of hazardous waste

What RCRA handles – get info from Greg

State: Civil penalties and fines; criminal penalties up to 1 million/15 years prison, research and license to operate, institutional reputation

Regulated – how much is generated each month; status determines the severity and amount of regulations

Defining Solid waste and hazardous is contentious – definition is inherently waste-like

2 h. w. generator numbers – Physical Plant and Academic Campus – regulated separately

No training
No waste minimization plan
No contingency plan
No set labeling guidelines or standard label in use
No central storage area for the accumulation of hazardous waste

Chematics is used for active chemicals – one inventory module and waste module (we only have inventory module)

Pounds of hazardous waste (less than 220 month told EPA) – Blue Physical Plant – operating correctly; academic campus not in compliance

How numbers derived – everytime shipment goes out – point of generation to point of disposal – sometimes listed in lbs, some other ways accurate to 5% plus or minus

Small quantity generator is what we should be – definitely over 220 lbs per month

Have not been audited –
Why do we not put ourselves in the next level – Doug that is what we are going to do

Want to fix all issues before we make that jump (Greg Bell) – requirements different for this class

Can store in labs until reach 55 lbs

Garwood , Wey, Rankin, Physical Plant – largest generators

Training on handling hazardous waste – either late December or early January – classroom based – 2 hours in length – start with Rankin and Garwood and expand out from there

Inspections will be required and we need to start self inspections on our labs, etc. at least once a year

No shipping between academic depts. To physical plant – criminal charges – labeling hazardous waste on containers with start dates – establish labels to use on campus that look the same

Emergency Response Plans

Best advantage to have a separate facility for removal of hazardous waste:

Keeps most hazardous materials isolated

Cost savings

Less risk in transportation

Regulator's favorite spot

Generator status – determine what regulations we follow

Container Mgt – Central vs. Satellite

Labeling

Training

Contingency Plan

EHS Em Facility

Amy – IPV – last full meeting on Friday – Workplace Violence Committee done a lot of work – start off year with that report

Gunther - October monthly update – comparing 15 with 14 and 13 – this is a normal month – Calls for service dropping over the last several months – maybe due to protocol

Andrea – 343 referrals with 36 interventions – All time high – 279 referrals spring 2015 – Help from Office of Student Success – model is working better (what has worked what hasn't)

November – 150 new cases (CARE) – Alan – 530+ cases for year – spikes include interpersonal violence and mental health continues to be high – hospitalization higher than ever

Threat Assessment – 2 low level inquiries this month

Jason – April 20 – next table top and working on updates to notification system

Charlie – Follow on what Greg has done – next step – long process – Greg put together in short time – this is stories I've heard for over 10 years – good we have a plan and moving forward. Makes our committee happy that we have someone here to do that

Sue – FacultyStaff – nothing to report – we are working on where we need to go next

8:30 start time for next semester – send out where soon